



**NOTICE IS HEREBY GIVEN** that a meeting of Oswestry Rural Parish Council Finance Committee will be held on Wednesday 26 June 2024 at 2.00pm at Trefonen Village Hall. Members are hereby summoned to attend for the purpose of transacting the following business.

[Finance Zoom Link](#)

K L Lloyd

Signed:  
Kathryn Lloyd CPFA  
Clerk

Date of issue: 20 June 2024

## AGENDA

- 1. Apologies of absence**
- 2. To appoint Chair of Finance**
- 3. Minutes of Meeting**  
To review and agree the minutes of the meeting 25 January 2024 (To follow)
- 4. Disclosure of Pecuniary Interests, Bias, and Pre-determination**
- 5. Internal Audit 2023/24**  
To review the internal audit report for 2023/24 and agree any actions with recommendations to Full Council
- 6. Annual Governance and Accounting Return 2023/24**
  - a) To review and agree the Annual Governance and Accounting Return 2023/24 making recommendation to Full Council (subject to internal audit findings) (appendix 15 b c)
  - b) To agree the Exercise of Public Rights 2023/24 dates (Proposed 1 July 2024 – 9 August 2024) with announcement Friday 28 June 2024. Make recommendation to Full Council
- 7. Forecasted Outturn 2024/25**  
To review Forecasted Outturn Position 2024/25 (First Quarter)
- 8. To review and recommend approval to Full Council on :**
  - a) Financial Regulations (appendix 16a) – Request Deferral (NALC new model Financial Regulations)
  - b) Standing Orders (appendix 16b) – Request Deferral
  - c) Terms of Reference for the Personnel Committee (appendix 16c)
  - d) Terms of Reference for the Road Safety Working Group (appendix 16d)
  - e) Terms of Reference for the Cemetery Working Group (appendix 16e)
  - f) Terms of Reference for the Environment Working Group (appendix 16f)
  - g) Terms of Reference for the Finance Committee (appendix 16g)
  - h) Review of inventory of land and other assets including buildings and office equipment (NOTE this was carried out in April 2024) (appendix 16h)

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present**

**9. Internal Audit Service Quote 2024/25**

To Consider an estimate from RLT Auditing for the Internal Audit Service 2024/25

**10. Date of next meeting**